

FORM IV
[Rule 25(2)]
OVERTIME REGISTER FOR WORKERS

Month ending 20....

1. Serial No.
2. Name
3. Father's/Husband's name
4. Sex
5. Designation and Department
6. Date on which overtime worked
7. Extent of overtime on each occasion
8. Total overtime worked or production
9. Normal Hours
10. Normal rate
11. Overtime rate
12. Normal earning
13. Overtime earning
14. Total earning
15. Date on which overtime payment made